

Please confirm your instruction by returning one copy of this document with the sections below completed and signed. † (01666) 824464 Malmesbury office  
† (01249) 700210 Corsham office

1. I \_\_\_\_\_ (full name) declare that:

e info@elliott-properties.co.uk  
www.elliott-properties.co.uk

(a) I am the sole legal owner of the freehold/leasehold interest in the property.

**OR**

(b) I am the joint owner of the freehold/leasehold interest in the property with \_\_\_\_\_

[Please print full name(s)] on whose behalf I am authorised to give these instructions to Elliott Properties and to make this declaration.

2. I have read and accept these Terms and Conditions of Business and wish to provide the service(s) marked below and upon the terms and conditions stated herein.

3. I understand and acknowledge my obligations pursuant to the Furniture and Furnishings (Fire) (Safety) Regulations amended in 1989 an 1993, the Gas Safety (Installation and Use) Regulations 1994, and the Electrical Equipment (Safety) Regulations 1994, and I accept and confirm that I have full responsibility to ensure that I comply fully with their requirements before and during the letting of the property.

4. I agree to a representative of Elliott Properties signing the Tenancy Agreement on my / our behalf.

Tick	% / Fee (+VAT if applicable)	Initial
<b>Service required</b>		
<input type="checkbox"/> Introduction Services	50 % of one months rental	_____
<input type="checkbox"/> Rent Collection Service plus introduction	8 %	_____
<input type="checkbox"/> Full Management Service plus introduction	10 %	_____
<b>Set Up Cost For:</b>		
<input type="checkbox"/> Tenancy Agreement	£100	_____
<input type="checkbox"/> Inventory & Schedule of Condition	£100	_____
<input type="checkbox"/> Rent Guarantee Product (Price on Application)	_____	_____
<input type="checkbox"/> Tenancy Deposit Scheme (Compulsory)	£40	_____
<input type="checkbox"/> Gas Safety Certificate	£60	_____
<input type="checkbox"/> Energy Performance Certificate	£70	_____

**Please tick and initial the services required.**

Property \_\_\_\_\_

Name (Blocked Capitals) \_\_\_\_\_

SIGNATURE \_\_\_\_\_ Date \_\_\_\_\_